

## Application for Approval

Pursuant to Executive Order NO. 7Q, signed by Governor Ned Lamont on March 30, 2020, any child care program caring for more than thirty children in one facility during the declared state of the COVID-19 emergency must obtain approval from the Commissioner of Early Childhood (OEC) and demonstrate sufficient separation of groups within the facility to help limit the spread of COVID-19 and protect the health and safety of children and staff. We are grateful for your service to the State of CT at this time-and to families and children.

I, \_\_\_\_\_, am seeking the OEC to approve the provision of child care services to more than 30 children at the facility identified below during the declared state of the COVID-19 emergency.

\_\_\_\_\_  
Facility Name

\_\_\_\_\_  
License # if applicable

\_\_\_\_\_  
Full Address

Maximum number of children being served at any one time in the facility: \_\_\_\_\_

I hereby attest that policies and procedures have been put in place that will ensure that all of the conditions listed and checked below will exist for the period of the declared state of emergency that maintain sufficient separation of groups of no more than 10 children within the facility that will limit the spread of the COVID-19 (All boxes must be checked below):

Groups of children will remain in separate rooms while in attendance.

No more than ten children will be in any room at one time even if there are half walls, half doors or other physical barriers within such room separating groups of children. For children under the age of three, a group size of 8 and a ratio of 1:4 are still required.

Groups of children will not come in contact with other groups of children while in attendance, including at the beginning and end of the day, while engaged in outdoor play and during arrival and departure times.

Enhanced cleaning will be performed throughout the day, in particular in common spaces such as bathrooms, outdoor space and doorways/hallways when used by different groups.

Staffing patterns will minimize movement of staff between groups of children throughout the day.

All staff have been trained on the policies and procedures that ensure the above conditions.

All parents of enrolled children have been informed of these policies and procedures.

I further attest that the program will adhere to enhanced public health guidance as outlined in OEC Memo 15 and I have reviewed the guidance as outlined by the Centers for Disease Control and Prevention found at <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html#social>

\_\_\_\_\_  
Signature of Legal Representative/Operator of Child Care Program

\_\_\_\_\_  
Date

Phone \_\_\_\_\_

Email \_\_\_\_\_

Submit this approval application to [OEC.covid19@ct.gov](mailto:OEC.covid19@ct.gov).

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FOR OFFICE USE ONLY

Approval Granted

YES

NO

Commissioner or Designee \_\_\_\_\_ Date \_\_\_\_\_